



# SEATTLE DISTRICT

## MEMO

**Date:** April 2, 2020  
**To:** PCL Projects; SPIRE, KODA and Olympic Tower  
**From:** Aaron Wiehe, Tyler Kautz and Jason Davidson  
**Re:** Temporary Measures for Use of Personnel/Material Hoists during COVID-19 Pandemic

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### Purpose

- To mitigate the potential of COVID-19 virus transference when being transported in a personnel/material hoist.

### Scope

- WA legislation requires a personnel/material hoist for structures 60' or greater.
- Per the active screening process; any workers that display signs/symptoms that include fever, cough, shortness of breath/labored breathing, or other flu/cold symptoms will not be permitted on site. Those workers will be sent home by their employer to consult with a medical professional and only return to site when approved to do so by the attending medical professional with supporting documentation.

### Procedure

- The number of riders identified by the personnel/material hoist manufacturer will be reduced by 50%. This includes the operator.
- Workers will be instructed to board the lift, share space and to not face one another.
- As necessary, the project will adjust/stagger crew shift start times to minimize workers congregating at the hoist entry points.

### Miscellaneous/Other

- Workers working on ground to level 5, as well as any worker traveling minimal vertical distances between floors, will be encouraged to use stairs
- Operators will be provided with N95 Disposable Respirators for use at their discretion.
- Operators will clean the lift 'primary touch points' after each run to ground floor.
- Operators will clean the lift, and each level intercom call buttons throughout the shift using cleaning/disinfectant products.

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Vice President & District Manager

Tyler Kautz  
Operations Manager

Jason Davidson  
District HSE Manager