



# SEATTLE DISTRICT

## MEMO

**Date:** April 6, 2020  
**To:** PCL Projects – Workers, Subcontractors, Suppliers, Vendors, Owners and Consultants  
**From:** Aaron Wiehe, Tyler Kautz and Jason Davidson  
**Re:** COVID-19 – Use of Face Coverings

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Recently, the CDC has advised that cloth facial covers when worn by everyone reduces the risk of transmission of COVID-19. Therefore, effective April 7, 2020, and mandatory until further notice, all persons (workers, clients/owners, visitors, consultants, and vendors) shall wear a physical respiratory covering or cloth face covering adequate in size and shape that will cover the wearer’s nose and mouth.


The cloth face covering is not intended to replace respiratory protection where required by task and/or legislation, code or regulation. Use of a respirator with exhalation valve shall not be used in place of a personal respiratory/cloth face covering in general areas and are to only be used when required for the work activity.

Respiratory covering may be of a type that can be washed or disposable. It can be secured to the head with ties or straps. It can be made of a variety of materials, such as cotton, silk, linen or other fabrics. A cloth face covering may be factory-made or sewn by hand or can be improvised from household items such as T-shirts, sweatshirts, or towels. The cloth face cover shall be able to remain over the nose and mouth without having to be held in place by the wearer holding it while performing the activities associated with their work. The cloth face covering cannot pose a hazard to the wearer or other workers, must not be an entanglement risk and not be offensive in nature.

Where an individual is using disposable face coverings, the covering shall be disposed of in a waste receptacle. Should a personal face cover become damaged while at work, the worker shall immediately remove themselves from the work area and either replace with an alternate or back up face cover. If an alternate or backup face cover is not available, the worker shall inform their supervisor who will assist in a solution or have the worker leave the project and return when they can be compliant.

Personal respiratory or cloth face coverings may be removed when eating and drinking. Good hygiene practices, physical/social distancing and any other COVID-19 requirements must be followed for those circumstances. Protection of the face cover is the responsibility of each individual.

We appreciate in advance to helping mitigate the risks of COVID-19, and your adherence to these face covering measures. If you have any questions, please contact project management for clarification.

  
Aaron F. Wiehe  
Vice President & District Manager

  
Tyler Kautz  
Operations Manager

  
Jason Davidson  
District HSE Manager